

<b>Month</b>	<b>Guidance Curriculum</b>	<b>Support Services</b>	<b>Responsive Services</b>	<b>Individual Planning</b>	<b>Professional Development</b>
August	Revise Curriculum Map, Student Handbook, Course Description Handbook; Revise Personal Plan of Study on August Enrollment Day	Open House, 504 and IEP Meetings, Faculty Meetings, CAT Meeting	Schedule Conflicts; collaboration with principal for new or homeless students to district	New or returning student registration, schedule changes, senior credit checks, schedule college visits	PLC Meetings on Wednesday
September	Guidance Lessons per current Curriculum MAP – Posted on website	504 and IEP Meetings, Faculty Meetings, update scholarships on website/bulletin board, CAT Meeting	Daily Personal/Social Development Needs; Care Team to identify at-risk students, communication with parents about grades – emails; fall small group	College/ Military Visits, Individual Senior Conferences, Scholarship List for Seniors, credit update for students and parents; email parents concerning grade checks	PLC Meetings on Wednesday
October	Guidance Lessons per current Curriculum MAP- posted on website, PLAN Test, ACT Test, PSAT Test, “Know It to Win It” and Red Ribbon Week, ACT Prep Workshop i-TV	Parent-Teacher Conferences, 505 and IEP Meetings, Junior-Senior Parent Night – College Admissions, NCAA, ACT, A+, etc., update scholarships on website/bulletin board, CAT Meeting, WEMet Meeting	Daily Personal/Social Development Needs, small group	College/Military Visits and Individual Senior Conferences, credit updates for students and parents, answer questions concerning EOC/MAP scores, email parents concerning grade checks, ACT Prep Workshop i-TV	PLC Meetings on Wednesday, GSOS in Excelsior Springs at ESACC
November	Guidance Lessons per current Curriculum MAP – Posted on website, EXPLORE TEST	504 and IEP Meetings, MSCA, Scholarship list updated on website/bulletin board, CAT Meeting, A+ Advisory Meeting	Daily Personal/Social Development Needs, small group	Finish Individual Senior Conferences, email parents concerning grade checks	MSCA, PLC Meetings on Wednesday
December	Guidance Lessons per current Curriculum MAP – Posted on website	504 and IEP Meetings, Update Scholarship list on website and bulletin board, DAR Good Citizen	Daily Personal/Social Development Needs, small group	Discuss PLAN, EXPLORE, PSAT results with students, schedule changes for 2 <sup>nd</sup> semester, email parents concerning grade checks	PLC Meetings on Wednesday
January	Guidance Lessons per current Curriculum MAP – Posted on	504 and IEP Meetings, Update Scholarship list on website and	Daily Personal/Social Development Needs, small	ASVAB Testing, Senior Financial Aid Night,	PLC Meetings on Wednesday

	website	bulletin board	group	email parents with grade checks	
February	Guidance Lessons per current Curriculum MAP – Posted on website, ACT Prep Work Shop i-TV	Missouri Scholars Academy, Update Scholarship Offerings on website and bulletin board, Graduate Follow Up Report, WeMet Meeting	Daily Personal/Social Development Needs, small group	Scheduled ASVAB Interpretation, email parents concerning grade checks, ACT Prep Workshop	School Counselor Week, PLC Meetings on Wednesday
March	Guidance Lessons per current Curriculum MAP – Posted on website	Advisory Council; Update Scholarship list on website and bulletin board, Guidance Counseling Advisory Meeting	Daily Personal/Social Development Needs, small group	Course Selection on next school year; review Personal Plan of Study, Sophomore Transition Night – review PLAN Tests and Personal Plan of Study	PLC Meetings on Wednesday/GSOS Meeting at ESACC
April	Guidance Lessons per current Curriculum MAP – Posted on website	Needs Assessment Program Evaluation/IIR; Scholarship list, MAP Testing, A+ Advisory Meeting	Daily Personal/Social Development Needs, small group	Course Selection on next school year; review PPS	PLC Meetings on Wednesday
May	Guidance Lessons per current Curriculum MAP – Posted on website	MAP/EOC Testing, prepare for Awards Assembly and Graduation	Daily Personal/Social Development Needs, small group	Register students for summer school/Freshmen Orientation – review EXPLORE Test Scores/PPS	PLC Meetings on Wednesday
June		Summer School, EOC Testing		Review all student schedules and class rosters; verify summer school attendance	Curriculum Camp
July					

#### Ongoing: Master Schedule Support

- New student registration
- Care Teams
- Website updates
- Character Education
- Academic Guide revisions
- A+ Program
- Testing
- Program Evaluation

